

Superior Court of the County of Siskiyou

This document contains the court's responses to the questions we included in a survey regarding the services that the Administrative Office of the Courts (AOC) indicates providing to the courts. Our survey asked each of the trial courts, the courts of appeal, and the Supreme Court to indicate which services that each court has used. In addition, our survey asked each court to indicate whether or not it values each service. Other questions in the survey asked about the quality of the services that AOC provides and the importance of the services to the court's operations.

After the courts responded to our survey, we identified, in consultation with the AOC, eight services in our survey that do not apply to the trial courts. We excluded these eight services from the analyses that support the survey-related tables and figures that appear in our audit report.

Finally, for a copy of the survey instrument please follow this [link](#).

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Q7: Audit Services

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| 11. Regular financial, operational, and compliance audits | Have used this service, Consider service to be valuable |
| 12. Special investigations concerning misappropriation of funds, potential losses, etc. | Have used this service, Consider service to be valuable |
| 13. Non-audit consultative reviews | Consider service to be valuable |
| 14. Technical advice regarding audit, accounting compliance, and operational requirements | Have used this service, Consider service to be valuable |
| 15. Whistleblower Hotline responsibility | Consider service to be valuable |

Q8: Please select the rating that best reflects the overall quality of service that you have received for this group of services. If you have not used any of the above services, please select the "no opinion" option.

(no label) Good

Q9: How important, overall, is this group of services to your trial court operations?

(no label) Very Important

Q10: Have cuts to your budget made this group of services, overall, more important or less important to your operations?

(no label) Much more important

Additional Comments

Trial courts greatly need more access to technical advice/assistance on fiscal issues including distributions. The State Controller provided no training on distributions to the Courts until March 2013. Lack of consistency in distribution practices has resulted in unnecessary liabilities to the Court and lost revenues. To its credit, AOC has implemented an annual training on this topic. AOC services Due to the impact of the Workload Allocation Funding Methodology, which is based on filings, the funding for the smallest courts in the state has been greatly impacted. The majority of small courts have received a reduction of funding and thus, are becoming more dependent upon AOC services for the Courts to provide access to justice.

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Q11: Capital Projects and Facilities Services

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| 16. Fiscal management, oversight and accountability functions for the judicial branch capital outlay program including cash flow projections for various construction funds | Have used this service, Consider service to be valuable |
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| 17. Site selection, due diligence and negotiation of acquisition agreements for capital projects and staff services to Project Advisory Groups comprised of court and justice partner stakeholders | Have used this service, Consider service to be valuable |
| 18. Management of California Environmental Quality Act responsibilities to comply with regulatory statute, including community hearings on capital project impacts | Have used this service, Consider service to be valuable |
| 19. Creation, management and implementation of related procedures reflecting best practices for new courthouse design and construction | Have used this service, Consider service to be valuable |
| 20. Preparation of fiscal data for Five Year Infrastructure Plan and fiscal documents | Have used this service, Consider service to be valuable |
| 21. Selection of capital building systems and equipment based on life-cycle analysis of long-term costs | Have used this service, Consider service to be valuable |
| 22. Development and implementation of risk management for capital projects and court facilities | Have used this service, Consider service to be valuable |
| 23. Development and implementation of property and commercial insurance programs for judicial branch entities, and as requested assistance with their property and liability insurance needs | Have used this service, Consider service to be valuable |
| 24. Oversight of the design and installation of audio-visual low voltage technical infrastructure in court facilities, and development of statewide standards for use of video over the technical infrastructure | Have used this service, Consider service to be valuable |
| 25. Subject matter expertise on health and safety issues and technical assistance relating to fire prevention | Have used this service, Consider service to be valuable |
| 26. Operations and maintenance of court facilities which includes physical, financial, and contractual management and delivery of routine operations and maintenance services, and provision of utilities and insurance | Have used this service, Consider service to be valuable |
| 27. Management of 24/7 call center for maintenance of branch facilities | Consider service to be valuable |
| 28. Monitoring of ongoing compliance with state and local environmental regulations which pertain to the operational life of a facility | Have used this service, Consider service to be valuable |
| 29. Negotiation and administration of AOC and court-funded leases, licenses, and other occupancy, and renegotiation of leases to generate space reduction and rent savings | Have used this service, Consider service to be valuable |

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| 30. Management of disposition for facilities no longer needed for court operations and facilities permanently and temporarily closed by court due to fiscal constraints | Have used this service, Consider service to be valuable |
| 31. Provision of deferred maintenance and functional improvements | Have used this service, Consider service to be valuable |
| 32. Development, implementation, and management of the preventive maintenance program for assets | Consider service to be valuable |
| 33. Management of 22 parking facilities across the state for court, jury, and public parking spaces | Consider service to be valuable |
| 34. Management of Facilities Event Licensing for third party use of court facilities | Consider service to be valuable |
| 35. Administration of the delegated authority pilot project in which four courts are performing their own facilities maintenance | Consider service to be valuable |
| 36. Maintenance and administration of the Computer Aided Facility Management (CAFM) System to dispatch Service Work Order requests and authorize lease payments | Have used this service, Consider service to be valuable |
| 37. Sustainability program to manage utility resource demands, implementing energy conservation modifications to reduce long-term energy costs | Consider service to be valuable |

Q12: Delivery of professional project management and related services for capital projects, including:

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| 38. Architectural and engineering design services | Have used this service, Consider service to be valuable |
| 39. Environmental analyses of potential courthouse construction sites | Have used this service, Consider service to be valuable |
| 40. Construction inspection services program for capital projects, facility modification, and facility management programs | Have used this service, Consider service to be valuable |
| 41. Functional and space planning and programming | Have used this service, Consider service to be valuable |
| 42. Approval by authorities having jurisdiction | Have used this service, Consider service to be valuable |
| 43. Sustainable design and design approval | Have used this service, Consider service to be valuable |
| 44. Construction execution delivery including commissioning services | Have used this service, Consider service to be valuable |
| 45. Completion and occupancy and transition planning | Have used this service, Consider service to be valuable |
| 46. Preparation for and administration of all internal and external State (Judicial, Executive, and Legislative) and other approvals | Have used this service, Consider service to be valuable |

Q13: Establishment and implementation of policies for the judicial branch capital program, including:

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| 47. Program Management | Have used this service, Consider service to be valuable |
| 48. Prioritization Methodology | Have used this service, Consider service to be valuable |
| 49. Trial Court Facilities Standards | Have used this service, Consider service to be valuable |
| 50. Site Selection and Acquisition | Have used this service, Consider service to be valuable |
| 51. Contracting | Have used this service, Consider service to be valuable |
| 52. Seismic Analysis of Leases | Have used this service, Consider service to be valuable |
| 53. Relocation Services | Have used this service, Consider service to be valuable |

Q14: Please select the rating that best reflects the overall quality of service that you have received for this group of services. If you have not used any of the above services, please select the "no opinion" option.

(no label) Excellent

Q15: How important, overall, is this group of services to your trial court operations?

(no label) Very Important

Q16: Have cuts to your budget made this group of services, overall, more important or less important to your operations?

(no label) Much more important

Additional Comments

The Siskiyou County Superior Court is working with the State in constructing a new courthouse for Siskiyou County, located in Yreka, California. This project is at this time in working drawings. Construction is scheduled to commence after the Spring 2016 bond sale, with occupancy scheduled for mid-2018. As part of this project, Siskiyou County Superior Court has utilized some of the services listed above, and anticipates accessing more of those services as the project continues. The Court is extremely satisfied with the array of services and skills brought to this function of AOC.

Q20: Have cuts to your budget made this group of services, overall, more important or less important to your operations?

(no label)

Much more important

Additional Comments

Collaborative courts are just as needed in small rural areas as in urban areas, however, a dedicated specialty court (such as for elders, veterans, homeless, etc.) is difficult because our court does not have the budget to assign staff to a specialty court. Court staff cannot specialize, they must be able to respond to requests for assistance across all case types. We have a collaborative drug court that was established based upon grant funding, which has now elapsed. We are trying to maintain this collaborative court with existing resources and using collaborative court techniques and referrals where appropriate. We nevertheless rely on materials prepared and accumulated by AOC

Q21: Communications Services

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| 68. Communications support to the Chief Justice in her Supreme Court, Judicial Council, Judicial Branch, and Commission on Judicial Appointments roles | Have used this service, Consider service to be valuable |
| 69. Coordination of Judicial Council Meeting communications activities, including the drafting and dissemination of pre- and post-meeting summaries to the judicial branch, drafting of leadership remarks, coordination of photography, video, and audio requirements, and web updates and tweets to promote the meeting | Have used this service, Consider service to be valuable |
| 70. Research, drafting and distribution of the weekly email briefing (Court News Update) on judicial administration and related topics, and urgent updates and briefings as requested (Court News Alerts, Court News Briefs) to the judicial branch | Have used this service, Consider service to be valuable |
| 71. Drafts speeches, remarks, talking points, briefing sheets, or backgrounders to support the Chief Justice's engagement calendar | Have used this service, Consider service to be valuable |
| 72. Communications strategy, consulting, and implementation to Judicial Branch Capital Program and the Office of Real Estate and Facilities Management Program and their Judicial Council oversight committees—the Court Facilities Advisory Committee and the Trial Court Facility Modification Advisory Committee | Have used this service, Consider service to be valuable |
| 73. Management and content updates on the California Courts, Serranus, and AOC Intranet websites for programs, projects, and initiatives | Have used this service, Consider service to be valuable |
| 74. Consultation and counsel on media strategies for programs, projects, and initiatives | Have used this service, Consider service to be valuable |
| 75. Research and response to inquiries from the courts, media, and the public, as well as tracking and reporting on interactions | Have used this service, Consider service to be valuable |
| 76. Input on strategy for news releases, drafting and dissemination and monitoring and reporting on coverage | Have used this service, Consider service to be valuable |
| 77. Management of content strategy, publishing, and metrics evaluation for social media channels including You Tube and Twitter and consultation with other judicial branch entities on their programs | Have used this service, Consider service to be valuable |
| 78. Photography support for judicial council and judicial branch programs, projects, and initiatives | Have used this service, Consider service to be valuable |

Q22: Please select the rating that best reflects the overall quality of service that you have received for this group of services. If you have not used any of the above services, please select the "no opinion" option.

(no label) Excellent

Q23: How important, overall, is this group of services to your trial court operations?

(no label) Very Important

Q24: Have cuts to your budget made this group of services, overall, more important or less important to your operations?

(no label) Much more important

Additional Comments

Court relies and continues to rely on communications services through AOC. The implementation of WAFM based on filings, disproportionately impacted the smaller courts and resulted in reduced allocations from trial court funding.

Q25: Criminal Justice Services

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| 79. Technical assistance, training, legal advice, and subject matter expertise on criminal justice realignment including data collection, analysis, and information dissemination | Have used this service, Consider service to be valuable |
| 81. Resource identification and liaison activities with outside justice partners (which include sheriffs, probation departments, District Attorneys, public defenders, county supervisors, the legislature, the Governor's office, the Department of Finance, CDCR, and the Department of Justice) on criminal justice realignment implementation | Have used this service, Consider service to be valuable |
| 82. Defining outcome-based criminal justice related metrics in collaboration with justice partners | Have used this service, Consider service to be valuable |
| 83. Data collection and reporting on probation revocations, sentencing outcomes, and other criminal law related issues (California Corrections Performance Incentive Act and criminal justice realignment) | Have used this service, Consider service to be valuable |
| 84. Subject matter expertise, legal advice, and technical assistance with issues relating to traffic related matters | Have used this service, Consider service to be valuable |
| 85. Technical and program assistance and training as part of the California Risk Assessment Pilot Project (CalRAPP) | Consider service to be valuable |
| 86. Legal advice and technical assistance with emerging statewide issues related to criminal law and procedures (e.g., implementation of pretrial programs, Affordable Care Act, and prohibited and armed persons with mental illness reporting requirements) | Have used this service, Consider service to be valuable |
| 87. Fulfillment of mandates related to the evaluation of certain criminal justice programs | Have used this service, Consider service to be valuable |

Q26: Please select the rating that best reflects the overall quality of service that you have received for this group of services. If you have not used any of the above services, please select the "no opinion" option.

(no label) Excellent

Q27: How important, overall, is this group of services to your trial court operations?

(no label) Very Important

Q28: Have cuts to your budget made this group of services, overall, more important or less important to your operations?

(no label)

Much more important

Additional Comments

Court relies and continues to rely on criminal justice services through AOC. The implementation of WAFM based on filings, disproportionately impacted the smaller courts and resulted in reduced allocations from trial court funding.

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Q29: Education and Training Services

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| 88. Judicial ethics training as required for participants in the Commission on Judicial Performance Insurance Program | Have used this service, Consider service to be valuable |
| 89. Institute for Court Management certification program for court managers | Have used this service, Consider service to be valuable |
| 90. Court Clerk Training Institute | Have used this service, Consider service to be valuable |
| 91. Court manager and supervisor training | Have used this service, Consider service to be valuable |
| 92. ADA Annual Statewide Training and consulting for ADA coordinators | Have used this service, Consider service to be valuable |
| 93. Statewide broadcasts for Trial and Appellate Court judicial officers, CEOs and court staff | Have used this service, Consider service to be valuable |
| 94. Statewide and regional education (i.e., Beyond the Bench) | Have used this service, Consider service to be valuable |
| 95. Development of customized training for the courts (e.g., judicial education, management training, cultural competency training) | Have used this service, Consider service to be valuable |
| 96. Collaborative statewide, regional, and distance education and multi-disciplinary programs with state and national partners | Have used this service, Consider service to be valuable |
| 97. Training on use of the Computer Aided Facility Management (CAFM) application for requesting, monitoring, and evaluating building services | Have used this service, Consider service to be valuable |
| 98. Development of online educational resources for judges, court staff, supervisors and managers | Have used this service, Consider service to be valuable |

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| 99. Technical support and video production for Supreme Court outreach and oral argument, Commission of Judicial Appointments hearings, Chief Justice or judicial argument, Commission of Judicial Appointments hearings, Chief Justice or Judicial Council communications, and provision of AV signals to rooms for the public and media | Have used this service, Consider service to be valuable |
| 100. Judicial publications: Benchguides, Bench Handbooks, Benchbooks, Civil Proceedings Benchbooks | Have used this service, Consider service to be valuable |
| 101. Development of online benchtools for judges to use, including scripts, flow charts and checklists | Have used this service, Consider service to be valuable |
| 102. Development of public guides for children in court, victims' services, and court proceedings for families | Have used this service, Consider service to be valuable |
| 103. Job Aids for court staff, supervisors, and managers | Have used this service, Consider service to be valuable |
| 104. Web Ex programmatic instructional support | Have used this service, Consider service to be valuable |
| 105. Faculty development program, webinars and online resources to prepare and support statewide and local court faculty | Have used this service, Consider service to be valuable |
| 106. Meeting planning, registration and conference services for all education programs, Judicial Council meetings and other AOC meetings | Have used this service, Consider service to be valuable |
| 107. Audio visual support for education and meetings in conference centers, off-site education and outreach, including audio for public broadcast of Judicial Council | Have used this service, Consider service to be valuable |
| 108. Jury education materials in support of successful jury participation | Have used this service, Consider service to be valuable |

Q30: Statewide training for new Judicial Officers, including:

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| 109. New Judge Orientation | Have used this service, Consider service to be valuable |
| 110. Primary Assignment Orientations (civil, criminal, probate, dependency, delinquency, family) | Have used this service, Consider service to be valuable |
| 111. B.E. Witkin Judicial College | Have used this service, Consider service to be valuable |

Q31: Statewide education for experienced Judicial Officers and Judicial Attorneys, including:

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| 113. Criminal Assignment Courses | Have used this service, Consider service to be valuable |
| 114. Qualifying Ethics Training | Have used this service, Consider service to be valuable |
| 115. Complex Civil and Advanced Civil | Have used this service, Consider service to be valuable |
| 116. California Environmental Quality Act (CEQA) | Have used this service, Consider service to be valuable |
| 117. Domestic Violence courses | Have used this service, Consider service to be valuable |
| 118. Institutes (in civil, criminal, juvenile, family, probate, and rural courts) | Have used this service, Consider service to be valuable |
| 119. Institutes for Appellate and Trial Court Attorneys | Have used this service, Consider service to be valuable |

Q32: Statewide Education for Judicial Leaders, including:

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| 120. PJ/CEO Court Management Program | Have used this service, Consider service to be valuable |
| 121. Supervising Judges Institute | Have used this service, Consider service to be valuable |

Q33: Please select the rating that best reflects the overall quality of service that you have received for this group of services. If you have not used any of the above services, please select the "no opinion" option.

(no label) Excellent

Q34: How important, overall, is this group of services to your trial court operations?

(no label) Very Important

Q35: Have cuts to your budget made this group of services, overall, more important or less important to your operations?

(no label) Much more important

Additional Comments

Court relies on Statewide training available through AOC. The judicial officers do not have the benefit of on-the-job training where a new judicial officer receives an assignment for a year or two, as takes place in medium and larger courts. In small court, the judicial officers have to handle any type of case, from the time they are sworn in.

Q40: Fiscal Services

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| 132. Budgeting | Have used this service, Consider service to be valuable |
| 133. Centralized Treasury | Have used this service, Consider service to be valuable |
| 134. Payroll and controller services | Have used this service, Consider service to be valuable |
| 135. Master contracts/procurement assistance | Have used this service, Consider service to be valuable |
| 136. Financial Management - accounting and reporting | Have used this service, Consider service to be valuable |
| 137. Accounts Payable support | Have used this service, Consider service to be valuable |
| 138. Trust Accounting support | Have used this service, Consider service to be valuable |
| 139. Financial policies and procedures | Have used this service, Consider service to be valuable |
| 140. Fiscal training and assistance | Have used this service, Consider service to be valuable |
| 141. Grants Administration | Have used this service, Consider service to be valuable |
| 142. Enhanced Collections guidelines and assistance for courts and counties | Have used this service, Consider service to be valuable |
| 143. Provision and maintenance of financial information available through the judicial branch website | Have used this service, Consider service to be valuable |

Q41: Please select the rating that best reflects the overall quality of service that you have received for this group of services. If you have not used any of the above services, please select the "no opinion" option.

(no label) Excellent

Q42: How important, overall, is this group of services to your trial court operations?

(no label) Very Important

Q43: Have cuts to your budget made this group of services, overall, more important or less important to your operations?

(no label) Much more important

Additional Comments

Court relies and continues to rely on fiscal services through AOC. The implementation of WAFM based on filings, disproportionately impacted the smaller courts and resulted in reduced allocations from trial court funding. Local court does not have funding to maintain sophisticated local fiscal resource FTE.

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Q44: Human Resources Services

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| 144. Labor relations and collective bargaining services | Have used this service, Consider service to be valuable |
| 145. Employee relations/investigations/progressive discipline/leave management | Have used this service, Consider service to be valuable |
| 146. Judicial payroll and benefits | Have used this service, Consider service to be valuable |
| 147. Pay and benefits management and administration for employees | Have used this service, Consider service to be valuable |
| 148. Trial court payroll services through Phoenix or ADP | Have used this service, Consider service to be valuable |
| 150. Judicial Branch Workers' Compensation program oversight and administration | Have used this service, Consider service to be valuable |
| 151. Integrated Disability Management | Have used this service, Consider service to be valuable |

Q45: Please select the rating that best reflects the overall quality of service that you have received for this group of services. If you have not used any of the above services, please select the "no opinion" option.

(no label) Excellent

Q46: How important, overall, is this group of services to your trial court operations?

(no label) Very Important

Q47: Have cuts to your budget made this group of services, overall, more important or less important to your operations?

(no label) Much more important

Additional Comments

Court relies and continues to rely on human resources services through AOC. The implementation of WAFM based on filings, disproportionately impacted the smaller courts and resulted in reduced allocations from trial court funding. Local court does not have funding to maintain local human resource FTE.

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Q48: Information Technology Services

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| 152. California Courts Protective Order Registry (CCPOR) | Have used this service, Consider service to be valuable |
| 153. Judicial Branch Statistical Information System (JBSIS) | Have used this service, Consider service to be valuable |
| 154. Phoenix Financial, procurement and HR/Payroll System | Have used this service, Consider service to be valuable |
| 155. Computer- Aided Facilities Management System (CAFM) | Have used this service, Consider service to be valuable |
| 156. Uniform Civil Fees System (UCFS) | Have used this service, Consider service to be valuable |
| 157. Appellate Court Case Management System (ACCMS) | Consider service to be valuable |
| 158. Court Appointed Counsel Program (Supreme Court and District Courts of Appeal – Court Appointed Counsel Systems) | Consider service to be valuable |
| 159. California Courts Technology Center (CCTC) including disaster and security services and data integration services | Have used this service, Consider service to be valuable |
| 160. Network hosting, security, and support | Have used this service, Consider service to be valuable |
| 161. Technology hardware updates program | Have used this service, Consider service to be valuable |
| 163. Support to California Law Enforcement Telecommunications System (CLETS) | Have used this service, Consider service to be valuable |
| 164. Development and maintenance of the judicial branch public website, Serranus, and other judicial branch websites | Have used this service, Consider service to be valuable |
| 165. Justice Partners Outreach/E-Services | Have used this service, Consider service to be valuable |
| 166. Programmatic, technical and logistical support for WebEx programs | Have used this service, Consider service to be valuable |

Q49: Please select the rating that best reflects the overall quality of service that you have received for this group of services. If you have not used any of the above services, please select the "no opinion" option.

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| (no label) | Excellent |
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Q50: How important, overall, is this group of services to your trial court operations?

(no label)

Very Important

Q51: Have cuts to your budget made this group of services, overall, more important or less important to your operations?

(no label)

Much more important

Additional Comments

Court relies and continues to rely on information technology services through AOC. The implementation of WAFM based on filings, disproportionately impacted the smaller courts and resulted in reduced allocations from trial court funding. Local court no longer has funding to maintain local IT staff FTEs.

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Q52: Juvenile Services

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| 167. Court-Appointed Special Advocates (CASA) program administration, funding and education | Have used this service, Consider service to be valuable |
| 168. Local Blue Ribbon Commissions training and technical assistance | Have used this service, Consider service to be valuable |
| 169. Court appointed dependency counsel funding, budgeting, and program management | Have used this service, Consider service to be valuable |
| 170. Dependency Representation, Administration, Funding, and Training (DRAFT) program | Have used this service, Consider service to be valuable |
| 171. Juvenile Dependency Counsel Collections Programs | Have used this service |
| 172. Psychotropic Medication Orders program | Have used this service, Consider service to be valuable |
| 173. Judicial Resources and Technical Assistance Program for dependency cases | Have used this service, Consider service to be valuable |
| 174. Information and technical assistance to juvenile courts | Have used this service, Consider service to be valuable |
| 175. Technical assistance with juvenile court management system data and analytics | Have used this service, Consider service to be valuable |
| 176. Chief Justice's Keeping Kids in School and Out of Court Initiative | Have used this service, Consider service to be valuable |
| 177. California Dependency Online Guide (CalDog) | Have used this service, Consider service to be valuable |
| 178. Child Welfare County Data Profiles Updates | Have used this service, Consider service to be valuable |

Q53: Please select the rating that best reflects the overall quality of service that you have received for this group of services. If you have not used any of the above services, please select the "no opinion" option.

(no label)

Excellent

Q54: How important, overall, is this group of services to your trial court operations?

(no label)

Very Important

Q55: Have cuts to your budget made this group of services, overall, more important or less important to your operations?

(no label)

Much more important

Additional Comments

Court relies and continues to rely on juvenile services through AOC. The implementation of WAFM based on filings, disproportionately impacted the smaller courts and resulted in reduced allocations from trial court funding. The Juvenile Dependency Counsel Collections Program is mandated by statute, it is of questionable value given the time required to pursue collections weighed against the very low rates of recovery. Each court develops its best practice to implement this program, this relies on the information aggregated by AOC on these practices.

Q60: Legal Services

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| 189. Legal support with claims including investigations and responses | Have used this service, Consider service to be valuable |
| 190. Management of labor-related matters (such as Public Employment Relations Board hearings and arbitrations) | Have used this service, Consider service to be valuable |
| 192. Litigation management, including selection and direction of outside counsel to defend courts, judicial officers, court employees, and council members | Have used this service, Consider service to be valuable |
| 193. Legal advice and guidance to courts and education of court staff regarding evolving law affecting employment and labor issues | Have used this service, Consider service to be valuable |
| 194. Legal advice and consultation on a broad spectrum of judicial administration matters | Have used this service, Consider service to be valuable |
| 195. Legal advice and consultation on transactional business issues, including real estate transactions, solicitations, contracting and the procurement of goods and services, and Court/County MOUs | Have used this service, Consider service to be valuable |
| 196. Legal advice and representation regarding external audits/investigations | Have used this service, Consider service to be valuable |
| 197. Assistance with responding to subpoenas and disqualification statements | Have used this service, Consider service to be valuable |
| 198. New and amended Local Court rules review and assistance with requests for alternative effective dates | Have used this service, Consider service to be valuable |
| 199. Assistance with evaluation of need for and preparing requests for emergency orders | Have used this service, Consider service to be valuable |
| 200. Legal advice and assistance with petitions for complex civil case coordination | Consider service to be valuable |
| 201. Provision of legal support for acquisition, financing, construction, renovation, operation, and maintenance of court facilities | Have used this service, Consider service to be valuable |
| 202. Management of the Commission on Judicial Performance Insurance Program | Have used this service, Consider service to be valuable |

Q61: Subject matter expertise and technical assistance with issues, including:

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| 203. Access and fairness | Have used this service, Consider service to be valuable |
| 205. Alternative Dispute Resolution | Have used this service, Consider service to be valuable |
| 206. Civil and small claims | Have used this service, Consider service to be valuable |
| 207. Collaborative courts | Have used this service, Consider service to be valuable |
| 208. Complex litigation | Consider service to be valuable |
| 209. Family and juvenile law | Have used this service, Consider service to be valuable |
| 210. Judicial administration | Have used this service, Consider service to be valuable |
| 211. Judicial ethics | Have used this service, Consider service to be valuable |
| 212. Subject matter expertise | Have used this service, Consider service to be valuable |
| 213. Jury instructions | Have used this service, Consider service to be valuable |
| 214. Probation and mental health | Have used this service, Consider service to be valuable |

Q62: Please select the rating that best reflects the overall quality of service that you have received for this group of services. If you have not used any of the above services, please select the "no opinion" option.

(no label) Excellent

Q63: How important, overall, is this group of services to your trial court operations?

(no label) Very Important

Q64: Have cuts to your budget made this group of services, overall, more important or less important to your operations?

(no label) Much more important

Additional Comments

Court relies and continues to rely on legal services through AOC. The implementation of WAFM based on filings, disproportionately impacted the smaller courts and resulted in reduced allocations from trial court funding.

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| 222. Semi-Annual Report on Contracts for the Judicial Branch | Have used this service |
| 223. Trial Court Interpreters Program Expenditure Report | Have used this service, Consider service to be valuable |
| 224. Court Reporter Fees Collected & Expenditures for Court Reporter Services in Superior Court Civil Proceedings | Have used this service, Consider service to be valuable |
| 225. Demographics of the Bench | Have used this service, Consider service to be valuable |
| 226. Sentencing of Criminal Defendants by Race and Ethnicity | Have used this service, Consider service to be valuable |
| 227. Judgeship Needs in the Superior Courts | Have used this service, Consider service to be valuable |
| 228. Standards and Measures of Judicial Administration | Have used this service, Consider service to be valuable |
| 229. Annual Special Funds Expenditure Report | Have used this service, Consider service to be valuable |
| 230. Annual Trial Court Allocations Report | Have used this service, Consider service to be valuable |
| 231. Phoenix System Status Update Report | Have used this service, Consider service to be valuable |
| 232. Purchase and Lease of Electronic Recording Equipment | Have used this service, Consider service to be valuable |
| 233. Trial Court Revenue, Expenditure, and Fund Balance Constraints | Have used this service, Consider service to be valuable |
| 234. 2 Percent Trial Court Trust Fund State-Level Reserve Funding Requests | Have used this service, Consider service to be valuable |
| 235. Statewide Collections of Court-Ordered Debt | Have used this service, Consider service to be valuable |
| 236. Receipts and Expenditures from Local Courthouse Construction Funds | Have used this service, Consider service to be valuable |
| 237. Judicial Branch AB 1473 Five-Year Infrastructure Plan | Have used this service, Consider service to be valuable |
| 238. Special facilities program reports requested by the legislature | Have used this service, Consider service to be valuable |
| 239. 5-Year Language Use and Needs Study | Have used this service, Consider service to be valuable |
| 240. Criminal Justice Realignment Data | Have used this service, Consider service to be valuable |

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| | |
|--|---|
| 241. California Community Corrections Performance Incentives Act of 2009: Findings from SB 678 Program | Have used this service, Consider service to be valuable |
| 242. Quarterly & annual reports on facility modification budgets, projects, and expenditures | Have used this service, Consider service to be valuable |

Q70: Please select the rating that best reflects the overall quality of service that you have received for this group of services. If you have not used any of the above services, please select the "no opinion" option.

(no label) Excellent

Q71: How important, overall, is this group of services to your trial court operations?

(no label) Very Important

Q72: Have cuts to your budget made this group of services, overall, more important or less important to your operations?

(no label) Much more important

Additional Comments

Court relies and continues to rely on these services through AOC. The implementation of WAFM based on filings, disproportionately impacted the smaller courts and resulted in reduced allocations from trial court funding. The Semi Annual Report on Contracts for the Judicial Branch is mandated by statute, it is of questionable value given the time required to create the information required by the report and the lack of use of the report information once submitted. Each court develops its best practice for making documents available for public inspection, which includes contracts. This court relies on the guidance developed by AOC for uniformity on these practices.

Q73: Operations Support Services

| | |
|--|---|
| 243. Assigned Judges Program | Have used this service, Consider service to be valuable |
| 244. Appellate Court-Appointed Counsel Program administration and support | Consider service to be valuable |
| 245. Preparation and distribution of Oral Argument Calendar, Summary of Cases Accepted, Conference List, and Notice of Forthcoming Filings for Supreme Court | Consider service to be valuable |
| 246. Administration of Special Masters assignment | Consider service to be valuable |
| 247. Civil Case Coordination | Consider service to be valuable |
| 248. Management of Petitions for Coordination of Complex Civil Cases | Consider service to be valuable |
| 249. Tribal/State court coordination support | Have used this service, Consider service to be valuable |
| 250. Vexatious Litigants List administration | Have used this service, Consider service to be valuable |
| 251. Jury improvements in support of initiatives that enhance the utilization of jurors and the jury process | Have used this service, Consider service to be valuable |
| 252. Federal, state, and private foundation fund development and grant administration | Consider service to be valuable |
| 253. Trial Court Business Processing Reengineering expertise and training | Have used this service, Consider service to be valuable |
| 254. Consultative services, technical and complex analytical assistance for court administration and operational matters | Have used this service, Consider service to be valuable |
| 255. Data gathering and recommendations for court operational and administrative issues | Have used this service, Consider service to be valuable |
| 256. Assistance to court leaders with addressing internal governance, management and operational issues | Have used this service, Consider service to be valuable |
| 257. Information-sharing through meetings of court leaders | Have used this service, Consider service to be valuable |

Q74: Analytical and administrative support to:

| | |
|---|---|
| 258. Administrative Presiding Justices | Consider service to be valuable |
| 259. Presiding Judges | Have used this service, Consider service to be valuable |
| 260. Appellate Court Administrators and Court Executive Officers through the Administrative Presiding Justices Advisory Committee | Have used this service, Consider service to be valuable |
| 261. Trial Court Presiding Judge Advisory Committee | Have used this service, Consider service to be valuable |
| 262. California Court Clerk Association | Consider service to be valuable |
| 263. Appellate Indigent Defense Oversight Advisory Committee (AIDOC) | Consider service to be valuable |
| 264. Court Executives Advisory Committee | Have used this service, Consider service to be valuable |

Q75: Please select the rating that best reflects the overall quality of service that you have received for this group of services. If you have not used any of the above services, please select the "no opinion" option.

(no label) Excellent

Q76: How important, overall, is this group of services to your trial court operations?

(no label) Very Important

Q77: Have cuts to your budget made this group of services, overall, more important or less important to your operations?

(no label) Much more important

Additional Comments

Court relies and continues to rely on operations support services through AOC. The implementation of WAFM based on filings, disproportionately impacted the smaller courts and resulted in reduced allocations from trial court funding.

Q78: Research and Data Services

| | |
|---|---|
| 265. Annual Court Statistics Report | Have used this service, Consider service to be valuable |
| 266. Judicial Branch Statistical Information System technical assistance, maintenance and reporting | Have used this service, Consider service to be valuable |
| 267. Workload-based Allocation Funding Methodology research support | Have used this service, Consider service to be valuable |
| 268. Judge and staff workload measures and analysis | Have used this service, Consider service to be valuable |
| 269. Authorized and filled judgeships data and reporting | Have used this service, Consider service to be valuable |
| 270. Conversion of Subordinate Judicial Officer positions to judgeships | Have used this service, Consider service to be valuable |
| 271. Technical support to evaluate staffing or judicial officer allocations against workload model projections | Have used this service, Consider service to be valuable |
| 272. Responses to requests for branch data from internal users, members of the public, researchers, and law firms | Have used this service, Consider service to be valuable |
| 273. Data review and reporting | Have used this service, Consider service to be valuable |
| 274. Production of the annual Jury Data Report | Have used this service, Consider service to be valuable |

Q79: Please select the rating that best reflects the overall quality of service that you have received for this group of services. If you have not used any of the above services, please select the "no opinion" option.

(no label) Excellent

Q80: How important, overall, is this group of services to your trial court operations?

(no label) Very Important

Q81: Have cuts to your budget made this group of services, overall, more important or less important to your operations?

(no label) Much more important

Additional Comments

Court relies and continues to rely on research and data services through AOC. The implementation of WAFM based on filings, disproportionately impacted the smaller courts and resulted in reduced allocations from trial court funding.

Q82: Security Services

| | |
|---|---|
| 275. Judicial Online Privacy Protection Program | Have used this service, Consider service to be valuable |
| 276. Threat and incident coordination and consultative services | Have used this service, Consider service to be valuable |
| 277. Emergency planning and preparedness/continuity of operations planning | Have used this service, Consider service to be valuable |
| 278. Physical security consultation, assessment, site surveys and risk analysis | Have used this service, Consider service to be valuable |
| 279. Screening Equipment Replacement Program | Have used this service, Consider service to be valuable |
| 280. Trial Court Security Grant Program | Consider service to be valuable |

Q83: Please select the rating that best reflects the overall quality of service that you have received for this group of services. If you have not used any of the above services, please select the "no opinion" option.

(no label) Excellent

Q84: How important, overall, is this group of services to your trial court operations?

(no label) Very Important

Q85: Have cuts to your budget made this group of services, overall, more important or less important to your operations?

(no label) Much more important

Additional Comments

Court relies and continues to rely on security services through AOC. The implementation of WAFM based on filings, disproportionately impacted the smaller courts and resulted in reduced allocations from trial court funding.

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Q86: Were you aware that the AOC provides to the trial courts all of the services included in this survey? Yes

Q87: Are there any services that the AOC does not provide that you believe would be useful to the trial courts? Yes

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Q88: Please list any additional services, not currently offered by the AOC, that you believe would be useful to the trial courts.

More technical assistance in the areas of audit preparation and fiscal management.

Q89: So that we can better understand the extent to which trial courts are currently obtaining support services from entities other than the AOC, please tell us: do you contract with other courts, or have any other working relationships with other courts, in order to receive services? Yes

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Q90: Please list all of the services that you receive through a contract, or other working relationship, with another court(s):

Siskiyou County Superior Court has a Memorandum of Understanding with Yolo County Superior Court for the development of computer programming elements of their case management systems.

Siskiyou County Superior Court jointly operates and staffs the Dorris branch of the Siskiyou County Superior Court for the benefit and use of the Modoc County Superior Court and the citizens of Modoc County and Siskiyou County who live in that geographical vicinity.

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Q91: The following is an alphabetized list of all AOC offices. Please evaluate the services that each office provides according to their overall importance to the operations of your court.

| | |
|---|--------------------|
| Center for Families, Children & the Courts | Very Important |
| Center for Judiciary Education and Research | Very Important |
| Court Operations Special Services Office | Somewhat Important |
| Criminal Justice Court Services Office | Somewhat Important |
| Executive Office | Somewhat Important |
| Fiscal Services Office | Very Important |
| Human Resources Services Office | Very Important |
| Information Technology Services Office | Very Important |
| Internal Audit Services | Very Important |
| Judicial Branch Capital Program Office | Very Important |
| Judicial Council Support Services | Somewhat Important |
| Legal Services Office | Very Important |
| Office of Administrative Services | Somewhat Important |
| Office of Appellate Court Services | Somewhat Important |
| Office of Communications | Somewhat Important |
| Office of Governmental Affairs | Very Important |
| Office of Real Estate and Facilities Management | Very Important |
| Special Projects Office | Somewhat Important |
| Trial Court Administrative Services Office | Very Important |
| Trial Court Liaison Office | Somewhat Important |

Q92: Additional Comments

Respondent skipped this question